

**APPALACHIAN COMMUNITY
LOCAL HUMAN RIGHTS COMMITTEE**

MINUTES

October 26, 2011, Conference Room 2, SWVTC Building 1

The Appalachian Community Local Human Rights Committee (LHRC) met on Wednesday, October 26, 2011.

MEMBERS PRESENT:

Charlotte Barkley, Chair
Nancy Thurman
Judy Padgett, Secretary
Sandy Yates
Dona Blair, RN, Vice Chair
Frank Diamond

OTHERS PRESENT:

Michele Laird, SWVTC Liaison
Deborah Lowe, Administrative Support
B. J. McKnight, Human Rights Advocate
Dr. Noguez, Clinical Supervisor, Psychiatrist

- I. Welcome and Call to Order – Charlotte Barkley, Chair
- II. Approval of July 27, 2011 Meeting Minutes
 - Judy Padgett made a motion that minutes be approved. Nancy Thurman seconded the motion, which carried unanimously.
- III. Public Comment - none
- IV. Southwestern Virginia Training Center Reports and Restraint Policy Review
 - Dennis Shrewsbury, SWVTC Director, introduced Michele Laird, Director of Quality Improvement and Risk Management, as new SWVTC Liaison to the LHRC. Dennis also announced that Karen Poe, former Liaison, has taken a new position with Central Office. Discussed other changes in the organization.
 - Michele Laird, Director of Quality Improvement and Risk Management, and Larry Smith, Chief of Program Support Services reviewed the SWVTC Quarterly Report (July – September, 2011)
 - i. The Committee recommended that Larry report on any details outstanding from the previous quarter and include in details for the current quarter. Committee further recommended that Larry pull out corrective actions in a separate section. With these recommendations, Dona Blair made a motion that the LHRC accept the above report and Nancy Thurman seconded the motion, which carried with all in favor.
 - Addition to the Agenda – Video Monitoring
 - i. Larry Smith shared with the Committee a concern expressed by the Service Coordinator of Home 7B where video monitoring has been taking place for ten months. His concern was that the notice on the door that cameras are in place draws attention to that home and may give the impression that there are problems there. The Service Coordinator wanted to know if the

cameras could be removed at this time. Charlotte Barkley and the LHRC agreed that a notice be put at the entrance to the facility advising that cameras may be in use throughout the facility.

Larry shared that the facility has acquired another surveillance system for use somewhere else when needed.

- ii. Dona Blair made a motion that the LHRC make the following recommendations to the facility regarding video monitoring:
 1. B. J. Sharp, Director of Community Services, will discuss with the family their desires in removing the cameras on 7B or leaving them in place.
 2. Michele and Larry will discuss with SWVTC Director the need for a sign at the entrance to the facility that cameras may be used throughout facility.
 3. A report will be given at the January meeting of the LHRC.

Nancy Thurman seconded the motion and the motion carried with all in favor.

- Michele Laird, Director of Quality Improvement and Risk Management, and B. J. Sharp, Community Services Director reviewed the SWVTC Human Rights Complaint Process.
 - i. Sandy Yates made a motion to accept the report as presented and the Frank Diamond seconded the motion, which carried unanimously.
- Dr. Christine Nogues, Clinical Supervisor, reviewed SWVTC Instruction 570, "Behavior Support Plans/Procedures and Guidelines for Use of Restraint".
 - i. Dona Blair made a motion that the LHRC recommend approval of Instruction 570. The motion carried unanimously after a second by Nancy Thurman.

V. Membership Report

- New Member Appointment (SHRC Meeting September 9, 2011)
 - i. Frank Diamond is appointed as new consumer member of the LHRC upon approval by the SHRC. The LHRC welcomed Frank as a member.
- Membership Recruitment – the LHRC has a professional member vacancy. The LHRC is in compliance with with the membership requirements of the Code of Virginia.

VI. Revised LHRC Membership Roster (New Member and SWVTC Liaison Change)

- The LHRC reviewed the roster and further changes in member contact information were made during the meeting. B. J. McKnight will send out another revision to the roster.

VII. B. J. McKnight, Human Rights Advocate, gave the Advocate's Report.

- Official guidance regarding the procedure for the meeting agenda packet will be forthcoming from SHRC.
 - i. It is being discussed and may be finalized that the Office of Human Rights will keep one official copy of each meeting agenda packet in a central location.
 - ii. Dona Blair suggested putting in minutes a statement that all agenda packets were collected with a checklist. Advocate B. J. McKnight will share this with Nan Neese, Regional Human Rights Advocate.
- The Advocate shared four findings of the Virginia Office for Protection and Advocacy from the review of Central Virginia Training Center and Hiram Davis Medical Center regarding voting rights of individuals at those facilities.
- B. J. McKnight, Advocate, discussed her monitoring of SWVTC's progress in restraint reduction. Restraints were up some in July but back down in August and September.

VIII. Other Business - none

IX. Adjourn

- Dona Blair made a motion to adjourn the meeting, Nancy Thurman seconded and the motion carried unanimously.

Respectfully submitted:

_____(sign)
Deborah Lowe, SWVTC Administrative Assistant

Approved:

_____(sign)
Charlotte Barkley, Chairperson

Date