

**APPALACHIAN COMMUNITY
LOCAL HUMAN RIGHTS COMMITTEE**

MINUTES

July 27, 2011, Conference Room 2, SWVTC Building 1

The Appalachian Community Local Human Rights Committee (ACLHRC) met on Wednesday, July 27, 2011.

MEMBERS PRESENT:

Charlotte Barkley, Chairperson
Nancy Thurman
Judy Padgett, Secretary
Sandy Yates

OTHERS PRESENT:

Loretta Evans, Public
Deborah Lowe, Administrative Support
B. J. McKnight
Karen Poe, SWVTC Liaison

I. Call to Order

- Charlotte Barkley, Chairperson, called the meeting to order and welcomed those in attendance.

II. Approval of June 22, 2011 Minutes

ACTION TAKEN

- Nancy Thurman made a motion that the minutes of the June 22, 2011, meeting of the SWVTC LHRC be approved as presented.
- Judy Padgett seconded the motion, which passed unanimously.

III. Addition to the Agenda

ACTION TAKEN

- Judy made a motion to add an interview of an applicant for membership in the ACLHRC to the meeting agenda.

IV. Certificate of Recognition (Loretta Evans) – Dennis Shrewsberry, SWVTC Director presented Loretta Evans with a certificate of appreciation for her service to the LHRC.

V. Abuse/Neglect Report (May – June 2011) – Larry Smith, Chief of Program Support Services, reviewed the report to the LHRC.

VI. Update on Authorized Representative (AR) Request for Extension of LHRC Hearing Timeframe (A. G.) – AR requested that the dentist not see her daughter. Karen Poe reported that, as Director of Regional Community Support Center, she had taken care of this. The AR further requested that the ACLHRC continue to monitor dental services for dignity of patients and also that Committee monitor to insure that dentist does not see her daughter. Human Rights Advocate suggested and Committee agreed that issue will be revisited at January 2012 meeting.

VII. Addition to the Agenda – ACLHRC conducted an interview of membership applicant Frank C. Diamond, Jr.

VIII. Human Rights Complaints and Risk Management Activity Report (April – June 2011) – Michele Laird, Director of Quality Improvement and Risk Management, reviewed one formal complaint on June 11, 2011; will revisit in October and review plan of correction. Reported 597 events, which represents an increase from last quarter. Serious events reported to VOPA totaled 330.

IX. Report on SWVTC Human Rights Complaint Process – Michele Laird, Director of Quality Improvement and Risk Management, gave a report of SWVTC's Human Rights Complaint process and the outreach and interaction with family and AR. B. J. Sharp, new Community Services Director, will discuss in October SWVTC's policy on human rights.

X. Public Comment – none

- XI. Membership Recruitment** – The LHRC discussed recruiting an applicant for membership and hopes to have an application soon. B. J. McKnight, Human Rights Advocate, mailed an application packet to a possible professional interest applicant, but has not received an application yet.
- XII. LHRC Bylaws (Amendments approved by SHRC 7/8/11)** – The Committee was provided a copy of the approved bylaws and had no further comment.
- XIII. Revised 2011-2012 LHRC Meeting Schedule Approval**
- ACTION TAKEN
- Sandy Yates made a motion to approve the 2011-2012 LHRC schedule.
 - Judy Padgett seconded, and motion carried,
- XIV. Advocate’s Report – B. J. McKnight, Human Rights Advocate**
- B. J. shared that the State Committee is looking at making changes to all Committee Bylaws about retention or LHRC records (meeting minutes, agenda packets). One master file of the LHRC agenda packet will be kept for each meeting and all copies will be shredded in one central location.
 - DOJ Update – Governor and Secretary Hazel are in negotiations with the Department of Justice, have not reached an agreement yet.
- XV. Other Business**
- None
- XVI. Adjourn**
- **Motion:** Sandy Yates
 - **Second:** Judy Padgett, all in favor.

Respectfully submitted:

_____(sign)
Deborah Lowe, SWVTC Administrative Assistant

Approved:

_____(sign) _____
Charlotte Barkley, Acting Chairperson Date