

**SOUTHWESTERN VIRGINIA TRAINING CENTER
LOCAL HUMAN RIGHTS COMMITTEE**

MINUTES

March 23, 2011, Conference Room 2, SWVTC Building 1

The Southwestern Virginia Training Center Local Human Rights Committee (SWVTC LHRC) met on Wednesday, March 23, 2011.

MEMBERS PRESENT:

Loretta Evans, Chairperson
Dona Blair, RN
Nancy Thurman
Judy Padgett
Betty Meredith

OTHERS PRESENT:

Dr. Rafael Semidei, Psychiatrist
Dr. Janice Wilmoth, Clinical Supervisor
B. J. McKnight, Human Rights Advocate
Karen Poe, Facility Liaison
Deborah Lowe, Secretary

CALL TO ORDER

Betty Meredith called the meeting to order at 2:07 p.m. and welcomed those in attendance.

APPROVAL OF February 23, 2011 MINUTES

- MOTION
 - Dona Blair made a motion that the minutes of the February 23, 2011, meeting of the SWVTC LHRC be approved as presented.
 - Nancy Thurman seconded the motion, which passed unanimously.

PUBLIC COMMENT

- None

Note: Loretta Evans arrived at this point and took over as Chairperson for this meeting.

UPDATE ELECTRONIC VIDEO MONITORING (7B)

- **Larry Smith, Chief of Program Support Services** presented the report.
- MOTION
 - Judy Padgett moved that the SWVTC LHRC accept the Update on Electronic Video Monitoring of 7B as presented.
 - Betty Meredith seconded the motion which carried unanimously.

ANNOUNCEMENTS

- **Karen Poe, Facility Liaison**, announced that **Dennis Shrewsberry** has accepted the position as our new **Facility Director**.
- **Dr. Janice Wilmoth, Clinical Supervisor**, introduced **Rachael Riffey** as her new Psychology Assistant.

REVIEW OF SWVTC MONTHLY RESTRAINT REPORT AND BEHAVIOR PLANS

- MOTION
 - Judy Padgett moved for the SWVTC LHRC to go into Closed Session pursuant to VA Code 2.2-3711.A (4) and (15) for the purposes of reviewing the SWVTC Monthly Restraint Report, and individual behavior plans. Such review involves discussion and consideration of mental and medical records which are confidential and exempted from the Freedom of Information Act.
 - Nancy Thurman seconded the motion which carried unanimously.
- Dr. Janice Wilmoth presented the restraint report. The SWVTC LHRC reviewed the behavior plans presented by Dr. Janice Wilmoth, Clinical Supervisor; and Thomas Allen, and Greg Huff, Psychology Associates.
- MOTION
 - Dona Blair made a motion to return to Open Session.
 - Nancy Thurman seconded the motion which carried unanimously.
- Upon reconvening in Open Session, the SWVTC LHRC unanimously certified that, to the best of each member's knowledge, only public business matters lawfully exempted from statutory open meeting requirements, and only public business matters identified in the motion to convene the Closed Session, were discussed in the Closed Session.
- MOTION
 - Betty Meredith made a motion for the SWVTC LHRC to approve the restraint report presented by Dr. Wilmoth, and the behavior plans presented by Dr. Janice Wilmoth, Clinical Supervisor; and Thomas Allen and Greg Huff, Psychology Associates, with no recommendations or updates requested.
 - Nancy Thurman seconded the motion which carried unanimously.

ADVOCATE'S REPORT

- State Human Rights Director, Margaret Walsh, reviewed concerns of the State Committee and LHRC Advocate, B. J. McKnight, shared these reminders that we only enter into closed session for protection of Personal Health Information (PHI), and that all public meetings must be handicap accessible.
- Office of Human Rights also announced in Office of Human Rights teleconference today that testing began for a comprehensive human rights database system that will expand to include community providers. The goal is to have a statewide human rights database system.
- Department of Justice finding regarding training centers in the state is negotiating with the Attorney General's Office for a consent agreement with the DOJ. This is anticipated to be complete sometime in June.
- The SWVTC LHRC must submit response by June regarding the new cooperative agreement and protocol.

ANNUAL FREEDOM OF INFORMATION ACT (FOIA) AND CONFIDENTIALITY TRAINING

- Presented by B. J. McKnight, Human Rights Advocate to the SWVTC LHRC Committee

OTHER BUSINESS

- Report from Subcommittee on Committee's response to the new Cooperative Agreement and Protocol:
 - MOTION
 - Betty Meredith moved that the Committee's response, which consists of three parts – the cover memorandum, the cooperative agreement, and suggested amendments to bylaws, be submitted to the State Human Rights Committee.
 - Judy Padgett seconded the motion which carried unanimously.

ADJOURN

- Judy Padgett moved that the meeting be adjourned at 3:52 p.m.
- Betty Meredith seconded the motion which carried unanimously.

Respectfully submitted: _____(sign)
Deborah A. Lowe, Secretary

Approved:

_____(sign) _____
Loretta Evans, LHRC Chairperson Date