

**APPALACHIAN COMMUNITY
LOCAL HUMAN RIGHTS COMMITTEE**

MINUTES

January 25, 2012, Conference Room 2, SWVTC Building 1

The Appalachian Community Local Human Rights Committee (LHRC) met on Wednesday, January 25, 2012.

MEMBERS PRESENT:

Charlotte Barkley, Chair
Nancy Thurman
Judy Padgett, Secretary
Sandy Yates
Dona Blair, RN, Vice Chair
Frank Diamond

OTHERS PRESENT:

Rebecca Currin, VA Dept of Protection and
Advocacy Representative
Michele Laird, SWVTC Liaison
Deborah Lowe, Administrative Support
B. J. McKnight, Human Rights Advocate

- I. Welcome and Call to Order – Charlotte Barkley, Chair
- II. No Public Comment
- III. Director's Update (private bedrooms) – Dennis Shrewsberry, SWVTC Director
 - Discussed Quality Improvement Council Scorecard, how it is developed and used to measure performance; briefly reviewed indicators for the year. Specifically discussed the indicator regarding private bedrooms for each individual. Annual goal is 70 for this year, and to date we have 53 individuals with private bedrooms.
- IV. Approval of October 26, 2011 Meeting Minutes
 - Motion to approve made by Dona Blair with a second by Nancy Thurman. Motion carried with all in favor.
- V. Charlotte Barkley interjected a discussion of her concerns regarding the sign for video monitoring. Judy Padgett made a motion to recommend that the sign be smaller and that it read "Notice" as opposed to "Warning" and "monitoring" instead of "surveillance"; so it would say, "Notice Video Monitoring in Some Areas". The motion was seconded by Frank Diamond and carried with none opposed.
- VI. Southwestern Virginia Training Center Reports
 - SWVTC Quarterly Report (September - December, 2011) – Michele Laird, Director of Quality Improvement and Risk Management:
 - SWVTC Annual Report (January 1, - December 31, 2011) – Michele Laird, Director of Quality Improvement and Risk Management
 - i. Upon review of Corrective Action for Abuse Allegation No. 738-2011-051, the ACLHRC asked for an update in April regarding whether the facility has looked at foot protection and reviewed plans for everyone.
- VII. Review of SWVTC Instruction 570 following revisions made after October 26 LHRC meeting.
 - Committee reviewed and made no additional recommendations.
- VIII. Announcement: Dr. Witherspoon has returned to SWVTC as Clinical Psychologist.
- IX. SWVTC Human Rights Complaint Process and Human Rights Policy – B. J. Sharp, Community Services Director, has not received feedback from SWVTC Director, but reviewed changes that she has made to the process and the policy.
 - Added component for training investigators not directly providing services to individuals, providing a more objective viewpoint.
 - Community Service Workers will have more of a role in the process.

- Some of the things B. J. has corrected in the new policy are: a better understanding of rights and responsibilities of employees has been incorporated into Human Rights training, improved documentation, and training for individuals.
- X.** Article in Parent Update about Risk Management/Quality Improvement Department.
- XI.** B. J. Sharp shared changes in Community Services Department; will be fully staffed once the new employees complete pre-service.
- XII.** Michele Laird reported regarding a formal complaint. Only three human rights complaints for the year 2011.
- XIII.** Membership Report
- B. J. McKnight distributed the membership and asked that each member make corrections and updates to their copy and then give back to her to make the changes and distribute final copy to all members.
 - Membership Recruitment (professional interest vacancy) – discussed and reviewed reasons for the vacancy.
- XIV.** Meeting Schedule 2012 (LHRC Training March 28, 2012)
- B. J. McKnight asked for members' input on training needed. Topics include conducting hearings, FOIA, confidentiality, training on new Human Rights process.
 - Training will be held March 28, 2-5pm, regarding conducting a hearing. B. J. will estimate time and develop a schedule. Facility staff can attend. B. J. will talk with Dennis about who he would like to attend from SWVTC.
- XV.** Advocate's Report – B. J. McKnight, Human Rights Advocate
- B. J. distributed a handout – Fall 2011 Human Writes newsletter. Pointed out an issue and review on page 3 – an article on Patient Fund Accounts (PFA); LHRC members can get a copy of report and if questions, contact B. J.
 - New advocate in region out of Catawba started today, making a total of 3 advocates for the region, which includes Roanoke, Roanoke Valley and Catawba – one facility and 35 private providers.
 - Office of Human Rights teleconference was not held in November as planned; hopes to have on January 30.
 - By March training, can give an update on the quarterly/annual report format, nothing is changing for now.
 - System problem with CHRIS reporting database – codes do not match the regulations. B. J. hopes to have status update on January 30.
- XVI.** Other Business
- Number of residents receiving Psychotropic Drugs, 2010 and 2011. Michele will bring up at Pharmacy and Therapeutics Committee meeting tomorrow and get the numbers. The committee questions if there is an increase in possible poly-pharmacy. B. J. is looking at this in the client record if she has another reason to look at the record.
- XVII.** Adjourn – Motion made by Nancy Thurman; seconded by Dona Blair. Motion carried with all in favor.

Respectfully submitted:

Deborah Lowe, SWVTC Administrative Assistant (sign)

Approved:

Charlotte Barkley, Chairperson (sign)

Date