

APPALACHIAN COMMUNITY LOCAL HUMAN RIGHTS COMMITTEE

MINUTES

OCTOBER 23, 2013, CONFERENCE ROOM 2, SWVTC

The Appalachian Community Local Human Rights Committee (ACLHRC) met on Wednesday, October 23, 2013.

**MEMBERS PRESENT:**

Frank Wright  
Nancy Thurman  
Helen Rippey  
Sandy Yates  
Vickey McCarty  
Dona Blair

**OTHERS PRESENT:**

B.J. McKnight, Human Rights Advocate  
Tammy Mabe, SWVTC LHRC Liaison  
Larry Smith, Chief of Program Support Services.  
Crystal Vaughan, Administrative Support

**I. CALL TO ORDER**

Sandy Yates, Chairperson, called the meeting to order.

**II. INTRODUCTIONS**

B.J. McKnight introduced the new ACLHRC Administrative Support person, Crystal Vaughan, who acts as SWVTC's Administrative Assistant to the Director.

**III. PUBLIC COMMENT**

No public comments were presented at the ACLHRC meeting.

**IV. APPROVAL OF AGENDA**

B.J. McKnight requested to add the 2014 LHRC Meeting Schedule to the agenda. Upon a motion by Nancy Thurman and a second by Frank Wright, the October 23, 2013 Meeting Agenda was unanimously approved with changes by the ACLHRC.

**V. APPROVAL OF JULY 24, 2013 MEETING MINUTES**

Upon a motion by Nancy Thurman and a second by Frank Wright, the ACLHRC unanimously approved the July 24, 2013 Meeting Minutes.

**VI. APPROVAL OF 2014 LHRC MEETING SCHEDULE**

Upon a motion by Vickey McCarty and a second by Nancy Thurman, the ACLHRC unanimously approved the 2014 ACLHRC Meeting Schedule.

**VII. SOUTHWESTERN VIRGINIA TRAINING CENTER PROVIDER REPORT**

Tammy, SWVTC LHRC Liaison, presented the SWVTC report on human rights complaints and corrective action plans. Also she gave additional reporting and review. Suggestions were requested from the committee on Human Rights Complaints via Tammy by the Director. Informal consultation was given by the ACLHRC.

Larry, Chief of Program Support Services, presented the third quarter (July 1 – September 30) report on abuse/neglect investigations and corrective action plans. ACLHRC requested a report on the Corrective Action Plan Implementation Reports (2012-024, 2012-32). Larry reported on those corrective action plans.

Motion to approve reports by Nancy Thurman, seconded by Helen Rippey, and unanimously approved provided request is given to Patty White to give presentation of QI/QA items she is currently working on, once she is finished with those projects.

**VIII. LHRC MEMBERSHIP**

There is no change; the ACLHRC still has a professional vacancy. B.J. McKnight mailed an application packet to a potential applicant and has attempted to contact the individual by telephone.

**IX. ADVOCATES REPORT**

B.J. McKnight reported on updates on CHRIS software. This software has been implemented and training has been given to providers. There are still issues in the workings of the database.

**X. OTHER BUSINESS – None**

XI. Nancy Thurman made a motion to adjourn the October 23, 2013 meeting; this was seconded by Frank Wright and unanimously approved.

Approved:

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Sandy Yates, Chairperson