

DRAFT

APPALACHIAN COMMUNITY LOCAL HUMAN RIGHTS COMMITTEE

MINUTES

JANUARY 22, 2014, CONFERENCE ROOM 2, SWVTC

The Appalachian Community Local Human Rights Committee (ACLHRC) met on Wednesday, January 22, 2014.

**MEMBERS PRESENT:**

Frank Wright  
Nancy Thurman  
Helen Rippey

**MEMBERS ABSENT:**

Dona Blair  
Vickey McCarty  
Sandy Yates

**OTHERS PRESENT:**

B.J. McKnight, Human Rights Advocate  
Larry Smith, Chief of Program Support Services  
Crystal Vaughan, Administrative Support

**I. CALL TO ORDER**

Sandy Yates, Chairperson, called the meeting to order.

**II. INTRODUCTIONS**

No introductions were presented at the ACLHRC meeting.

**III. PUBLIC COMMENT**

No public comments were presented at the ACLHRC meeting.

**IV. APPROVAL OF AGENDA**

Upon a motion by Nancy Thurman and a second by Frank Wright, the January 22, 2014 Meeting Agenda was unanimously approved by the ACLHRC.

**V. APPROVAL OF OCTOBER 23, 2013 MEETING MINUTES**

Upon a motion by Nancy Thurman and a second by Frank Wright, the ACLHRC unanimously approved the October 23, 2013 Meeting Minutes.

**VI. SOUTHWESTERN VIRGINIA TRAINING CENTER PROVIDER REPORT**

Larry Smith, Chief of Program Support Services presented the SWVTC Provider Quarterly Report of Human Rights Activities for the fourth quarter due to the unexpected absence of Tammy Mabe, SWVTC LHRC Liaison. B.J. McKnight, Human Rights Advocate gave additional information based upon her review.

Mr. Smith also presented the fourth quarter (October 1 – December 31, 2013) abuse/neglect investigations and corrective action plans. B.J. McKnight gave additional information based upon her review.

Mr. Smith presented the SWVTC Provider Annual Report of Human Rights Activities. It was noted that the year on this report should read 2013 not 2012.

Motion to approve reports by Nancy Thurman, Seconded by Frank Wright and unanimously approved by the ACLHRC.

**VII. LHRC MEMBERSHIP**

There is no change; the ACLHRC still has a professional vacancy but is still in compliance with the mandatory membership. Continued recruitment is needed.

**VIII. REQUEST FOR EXTENSION OF REGULATORY TIMEFRAME FOR INDIVIDUAL/AR APPEAL OF DIRECTOR'S FINAL ACTION FOR SWVTC ABUSE CASE (738-2013-028)**

AR of client has requested an extension on case 738-2013-028 for a possible appeal. B.J. McKnight presented request for this extension on behalf of the AR.

Motion to extend time frame on 12VAC35-115-180B, Case 738-2013-028 to approximately 75 days by Sandy Yates, seconded by Frank Wright.

**IX. ADVOCATES REPORT**

B.J. McKnight presented the SHRC Guidance Memo for Reporting Format Changes. Also presented was an easier form that is very similar to the SHRC form. New format was approved for use by the ACLHRC.

Ms. McKnight presented the DBHDS report requirement changes for peer to peer aggression events. These changes went into effect on January 1<sup>st</sup>.

Training shortcuts have been put out to help providers fill out reports on CHRIS.

One of SWVTC's annual goals is to reduce the number of human rights violations.

Next meeting is March 26, 2014 for LHRC training. This meeting will be from 1:00 p.m. to 4:00 p.m. Requested trainings are: what are people's rights during the discharge/transition process, community restrictions of freedoms, and the hearing process. The meeting following will be held on April 23, 2014 and Priscilla Mays, Discharge Coordinator, will be reviewing the Southwestern Virginia Training Center

DRAFT

(SWVTC) Report and going over the required provider training that SWVTC now offers.

X. **OTHER BUSINESS**

Crystal Vaughan, Administrative Support, will be trained on how to send ACLHRC meeting minutes to Richmond so that they can be listed on the main Local Human Rights Committees webpage.

- XI. Nancy Thurman made a motion to adjourn the October 23, 2013 meeting; this was seconded by Frank Wright and unanimously approved.

Approved:

---

Sandy Yates, Chairperson